

City Council Work Session

Fairfax Boulevard Master Plan and Architectural Guidelines

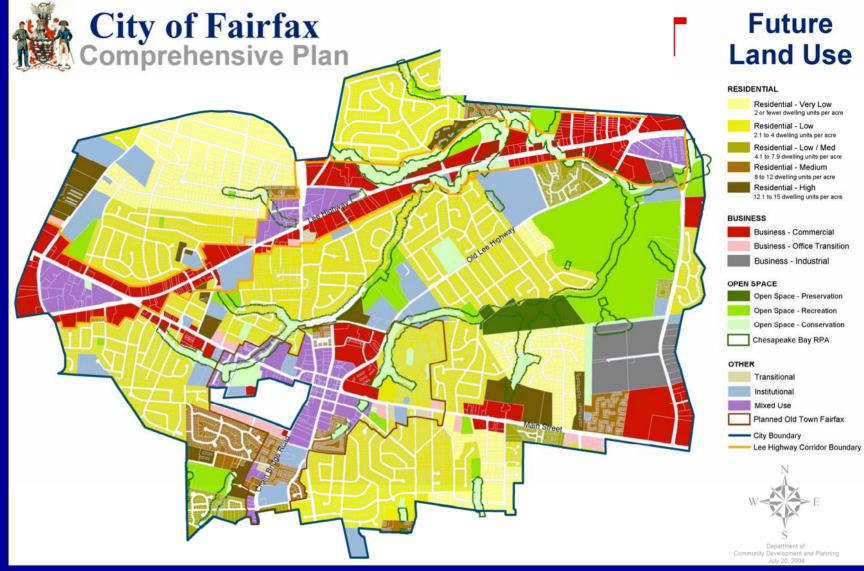
December 12, 2006

Origins of the need for the Master Plan

- City Council Goals for 2006-2008 Term
- Comprehensive Plan—2004
- Lee Highway Task Force Report—2003
- Economic Study—2002
- Lee Highway Revitalization Study—1999
- Fairfax 2020 Commission Report—1992

City Council Goals for 2006-2008 Term

"Finalize and implement current redevelopment and transportation projects...Lee Highway Corridor Master Plan under the leadership of the BID Directors" 2004



- Create a Business Improvement District (BID)
- Prepare a Master Plan and Architectural Guidelines

Functions of the Master Plan and Guidelines

- Statement of the City's policy for redevelopment along the corridor;
- Plan of action for redevelopment; and
- <u>Description of the City's vision</u> for redevelopment of the corridor.

Prerequisites for effectiveness:

- Plans must truly reflect community ideals;
- Plans must have the <u>strong backing</u> of the City overall and the business community; &
- Process must forge a <u>consensus</u> among City Council, the people of the City, the BID, and the City's Boards and Commissions.

Consultant selection criteria:

- Design experience in successful projects;
- Economics & development experience;
- Highway corridor revitalization experience;
- Experience master planning successful places;
- Success in working with public officials.

Consultant selection history:

- 15 teams of consultants respond to RFQ;
- 6 top teams interviewed, compare process/scope;
- Dover, Kohl and Partners chosen;
- Process and Scope of Services refined;
- Dover-Kohl fee to be \$365,500 + \$31,000 expenses.

Process and Scope of Services:

- Review available information;
- Interview City officials, BID members, citizens and other stakeholders;
- Project "Kick-off" press conference;
- Hold a public "community Visioning" mtg;
- Analyze transportation, market and land uses;

Charrette week:

- Design charrette event/prepare press releases;
- Facilitate the charrette event
- Prepare alternatives on-site over next 4 days;
- Review alternatives with steering committee;
- Present the "Work in Progress" at week's end;
- Gather comments to refine/revise work;

Prepare plans:

- Revise all work per CC & public comments;
- Create draft Master Plan report & guidelines;
- Present drafts and gather comments;
- Revise drafts per comments received;
- Present final Master Plan and guidelines;

Prepare and transmit final work products:

- Illustrative Master Plan;
- Technical Plan (ROW improvements);
- Perspective Drawings;
- Design Guidelines;
- Diagrams;
- Master Plan Report; and
- 3-D computer model

Recommendation (for action in regular session):

Authorize the City Manager to sign a three-party contract with Dover, Kohl and Partners and the Fairfax Boulevard Business Improvement District, Inc. after any revisions found necessary by the City Attorney's office.